



# Voicemail Quick Reference Guide

When you can't or choose not to answer the phone, MobileNation Voicemail takes the calls for you. Voicemail plays your personalized greeting and records the caller's voice message 24 hours a day, 7 days a week.

## How to set up your Voicemail

From your wireless phone, dial your 10-digit wireless number. Members will be asked for a password to enter the voicemail system. By default the password is the members phone number without the area code. If the number is 731-555-1111 then the password is 555-1111. Enter the password on the phone keypad and press the # key. Members will then be prompted to enter a new password. Once entered, password will be played back, to confirm the password press the # key, to re-enter a new password press 2. Members will then be prompted to record their name and greeting.

## How to access your Voicemail

From your wireless phone or a landline, dial your 10-digit wireless number. From a landline press \* during your recorded message to access the voicemail menu. Accessing voice mail from your wireless phone uses airtime. After accessing your voicemail:

- Enter your password
- Follow the prompts to retrieve your messages

To access your mailbox, 1) Dial your mailbox number. 2) Press \*

1 Play menu
1 Rewind
1 1 Replay message
2 Pause message
3 Fast forward
3 3 Skip to end
4 Print fax
1 Primary delivery
2 Secondary delivery
3 Temporary delivery
4 Current line delivery
5 Other options
1 Play previous message
3 Enable/Disable callback number
5 Play message with time stamp
6 Mark/Unmark message as permanent
6 Copy message to another person
1 Rewind comment
1 1 Replay comment
2 Record comment
3 Fast forward comment
3 3 Skip to end of comment
5 Select delivery options
1 Select urgent
2 Select private
3 Select notification of non-delivery
4 Select future delivery
9 Send message
2 Cancel delivery options
7 Delete message
8 Play original message
9 Send message
6 1 Send message to contact list
1 Contact list 1
2 Contact list 2
3 Contact list 3

2 Record menu
1 Rewind message
1 1 Review message
2 Record/Continue recording
3 Fast forward message
3 3 Skip to end of message
5 Select delivery options
1 Select urgent
2 Select private
3 Select notification of non-delivery
4 Select future delivery
2 Delete delivery tags
7 Delete message
9 Send message
4 Contact list 4
5 Contact list 5
0 All contacts
7 Delete message
8 Reply to message
1 Rewind reply
1 1 Replay reply
2 Record reply
3 Fast forward reply
3 3 Skip to end of reply
5 Select delivery options
1 Select urgent
2 Select private
3 Select notification of non-delivery
4 Select future delivery
9 Send reply
2 Cancel delivery options
7 Delete reply
8 Play original message
9 Send reply
# 4 Play saved messages
9 Save message
# Keep new and play next

3 Greeting menu
1 Play active greeting
2 Record active greeting
3 Select active greeting
4 Modify greeting
1 Play greeting
2 Record greeting
7 Delete greeting
9 Review time interval
1 Play time interval
2 Modify time interval
3 Cancel time interval
2 Previous menu
5 Prevent/Permit skipping greeting
7 Delete active greeting
8 Review schedule or telephone numbers
8 8 Activate/Deactivate status greetings
9 Activate/Deactivate schedule or telephone numbers

4 Personal Options menu
2 Access group lists
1 Review list directory
2 Create list
3 Delete list
4 Modify list
1 Add address to list
2 Review addresses in list
1 Play current address
2 Play next address
7 Delete address
3 Play list name
4 Record list name
4 Modify personal preferences
1 Modify login password
2 Modify playback preferences
1 Select LIFO/FIFO
2 Select playback mode
3 Play time stamp
3 Modify name options
1 Play name
2 Record name
2 Delete name
4 Modify personal operator options
1 Play number
2 Modify number
6 Change language
8 Enable/Disable bypass password

Global Commands
* Cancel
* * Return to main menu
0 Get help
* 2 Access another mailbox

# Exit Mailbox
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